



The Brown Munthali Foundation
Founder/Executive Director

VOLUNTEERS FORM

A. Requirements

1. According to this foundation volunteers are classified into **three** -namely:

(a) **Junior** (those with lower (up to JC) qualifications): these may not pay registration fee but, they are entitled to work directly on the ground different works as per what they might assigned from day to day and time after time.

(b) **Senior** (those with higher-MSCE and above- qualification): these ones are entitled to pay registration fee of Mwk..... They might not directly work on the ground...but if need arises ,they may do so with a volunteers heart. They are expected to contribute a minimum monthly fee of Mwk..... to help in running day to day works since class A volunteers need much support to work on the ground.

(C) **Staff** (The founding team and it's board as well as the donors). No specific registration fee is set for the staff volunteers as these ones too will work for the staff at will. But they are required to pay a registration fee of at least Mwk.....

2. Benefits

1. All volunteers siblings are entitled to free education, and any other benefits for their children at this foundation.

3. Policy

1. The aim is to build a better foundation for the kids.

2. Only those who are called as volunteers and are ready to volunteer are needed. To volunteer is to work willingly expecting nothing but doing something to the foundation which helps the community.

3. Every volunteer must register..if he or she is to be recognized as a volunteer in this foundation. To register is simply to fill out this form and or pay the fee approved.

4. Every volunteer found misbehaving (blaspheming, underrating authorities, stealing, beer drinking, smoking, fighting, bullying) at the campus or where he or she has been assigned to work should be warned three times and if he or she continues..then should terminate his services as a volunteer at the Brown Munthali Foundation.

5. All volunteers should respect their offices and follow office procedures.

6. Volunteers should be mindful that their families are not volunteers at the foundation unless they register. Therefore, there should be no connection between the foundation and their families to interfere in the foundation's work projects. Should one be found in that behavior he or she should be referred to the police with immediate effect to avoid commotion.

7. Volunteers should always report to the office and state the job well done the campus .. especially those within. But those from far can always work from there where they are...ie they may just be contributing what they have.

8. Volunteers from abroad can choose to volunteer through sending monthly or weekly donations, or actually planning to come on the ground to work.

9. Volunteers should not expect to receive anything from the foundation, but to donate something ,to the project If anything the foundation should organize to their volunteers.. because our work is to help some vulnerable children.

B. Fill in the form

Full Name.....

Contact details.....

Age.....

Education.....

Experience.....

Expertise.....

What you want to volunteer:

a. working on the campus []

b. Sending some monthly/weekly donations []. If so how much.....

Next of kin.....

Contact details for next of kin.....

Duration of volunteering:

Continuous []. Periodic- from.....to.....

Having read **Part A** (about **requirements**) of **The Brown Munthali Foundation**, and filled in the **Part B (form of volunteers)**, declare that from the best of my knowledge will commit myself to be a member of this foundation by following guidelines indicated in this documentation and will not cause trouble in relation to the foundations policy.

Name.....

Signature.....

Date.....

